

# INVITATION TO BID



October 20, 2023

**ITB No. 10-002-23**

**Subject: INVITATION TO BID  
SUPPLY AND DELIVERY OF LAPTOPS FOR LARC EMPLOYEES CY 2023**

Dear Sir/Madam:

The Laguna Water District Aquatech Resources Corporation (LARC) is inviting all interested bidders to participate in the bidding for the **SUPPLY AND DELIVERY OF LAPTOPS FOR LARC EMPLOYEES CY 2023** with an Approved Budget for the Contract (ABC) amounting to **One Million Twenty One Thousand Pesos (PHP 1,021,00.00)**.

**Bidders should have successfully undertaken and completed similar projects costing at least 50% of the ABC within the past five (5) years.**

**Bid Schedule:**

BAC ACTIVITIES	SCHEDULE OF ACTIVITIES
Advertisement/ Invitation	October 20, 2023
Start of Issuance of bidding documents	8:00 AM to 5:00 PM, October 24 to 30, 2023
Pre-Bid Conference	October 24, 2023; 10:30 AM via online or @ LARC Corporate Center, Maahas Los Banos Laguna
Submission of Bids (Eligibility, Technical, Financial Proposal)	On or before 10:15 AM, October 31, 2023
Bid Opening	October 31, 2023, at 10:30 AM
Post Qualification	To be Scheduled

A complete set of bidding documents may be acquired by interested Bidders on October 24 to October 30, 8:00 AM to 5:00 PM from LARC Bids and Awards Committee Secretariat upon payment of Bid Documents amounting to **Three Thousand Pesos (Php 3,000.00)**.

Bids must be duly received by the BAC Secretariat through manual submission at LARC office Maahas Los Banos Laguna on or before 10:15 AM of October 31, 2023. Late bids shall not be accepted.

LARC reserves the right to reject any or all the bids, waive the required formalities, and accept the bid that it deems to be most advantageous to the company.

For further information regarding this, you may contact us at Tel/Fax No.: (049) 536-4127/ 523-8518 loc. 106, (02) 584-4271.

Very truly yours,

  
**ENGR. JUAN PAULO BUENAAGUA**  
Chairman, LARC-BAC